

4.1.1.12.	GRANT R – Regional Service Enhancement Project in the amount of	
4.1.1.13.	GRANT S - Prevention and Intervention Demonstration Project in the amount of	
4.1.1.14	GRANT T – Prevention and Intervention: School Truancy in the amount of	

4.2. **Deobligation of Final Disbursements.** The Grantee shall, in a manner prescribed by the Department, positively confirm its need for the final two monthly installments of any applicable grant award, or indicate the amount that may be de-obligated. In the absence of positive confirmation, the Department may suspend disbursements to the Grantee. Upon confirmation, the Department shall disburse the appropriate payment. Any funds withheld under this section may not be permanently de-obligated without the consent of the Grantee.

4.3. **Reimbursement Payments.** The Department shall, to the extent funds are available, reimburse the Grantee for eligible claims presented for payment if the Department determines the requirements for reimbursement have been met. Claims under this Contract can only be made for the period this Contract is in effect. Reimbursement programs include the following:

4.3.1. Title IV-E Federal Foster Care Reimbursement Program. TJJD shall reimburse the juvenile probation department the maximum federal dollar share for the following: foster care maintenance for eligible juvenile probation children, foster care candidates, and direct and enhanced administrative costs. Upon review and approval of supporting documentation, TJJD shall reimburse the juvenile probation department as requests for reimbursement are presented for payment, provided there is sufficient Title IV-E grant award authority against which to process presented claims and providing said funds are being reimbursed to TJJD by Texas Department of Family and Protective Services (DFPS) via the interagency agreement. To be eligible for reimbursement, all costs must be reasonable, allowable, and properly allocated for support of the foster care program. Direct or enhanced administrative claims are not eligible for reimbursement if the basis of the claim has funding from any other federal source.

4.3.2. JJAEP Program (Grant "P"). Grantees eligible for reimbursements under Grant P shall receive a share of the initial \$1,500,000 distribution based on each Grantee's share of the total juvenile population for each school year for the current Contract period. Additional funds will be distributed at a rate not to exceed \$96 per eligible student attendance day for students who are required to be expelled pursuant to Chapter 37 of the Texas Education Code and who meet the Targeted Grant requirements. The Grantee will not be able to receive the additional funds until the initial amount allocated is earned at the rate of \$86 per eligible student attendance day. Payments to the Grantee by the Department shall be limited to no more than one hundred eighty (180) days of operation during each regular school year for the current Contract period.

4.3.3 Regional Diversion Alternatives (Grant "R"). In accordance with the specific grant requirements, the Department shall reimburse the Grantee under Grant R for approved Individual Diversion Plan expenses up to one hundred percent (100%) of the maximum allowable budget of the approved plan. Upon review and approval of supporting documentation, the Department shall reimburse the Grantee as requests for reimbursement are presented for payment. Expenditures for a specific program or service in an approved Individual Diversion Plan that exceed one hundred five percent (105%) of the cost identified in the Plan are not reimbursable except as approved by an amendment to the Plan. All costs must be reasonable, allowable, and properly allocated to the provision of programs and services identified in the approved Individual Diversion Plan.

V. GENERAL DUTIES AND RESPONSIBILITIES OF GRANTEE.

5.1. **Confirmation of Need for Final Two Disbursements.** The Grantee shall, in a manner specified by the Department, confirm its need for the full or lesser amount of the final two disbursements of each fiscal year.

5.2. **Active Juvenile Officer Certification.** The individual juvenile officer and the employing department shall ensure that all requirements under Texas Administrative Code Chapter 344 are met in order to maintain juvenile officers' certifications in active status.

COUNTY NUMBER
COUNTY

116

HUNT

	Remaining Payment <i>(after May payment)</i>	NEEDED <i>(send to dept)</i>	To Be Received	To Be De-obligated
A - STATE AID				
Basic Probation	\$ 24,845.00	\$ 24,845.00	\$ 24,845.00	\$ -
Community Programs	\$ 16,601.00	\$ 16,601.00	\$ 16,601.00	\$ -
Discretionary State Aid (DSA)	\$ 9,333.00	\$ 9,333.00	\$ 9,333.00	\$ -
Discretionary State Aid (DSA)	\$ -			
Pre & Post Adjudication	\$ 37,893.00		\$ -	\$ 37,893.00
Commitment Diversion	\$ 11,387.00		\$ -	\$ 11,387.00
Mental Health Service	\$ 10,867.00	\$ 10,867.00	\$ 10,867.00	\$ -
TOTAL	\$ 110,926.00	\$ 61,646.00	\$ 61,646.00	\$ 49,280.00
SPECIALIZED GRANTS				
B - Border Project	\$ -		\$ -	\$ -
D - Harris County Leadership Academy	\$ -		\$ -	\$ -
M - Special Needs Diversionary Program	\$ -		\$ -	\$ -
R - Regional Diversion Projects	\$ -		\$ -	\$ -
S - Prevention & Intervention: General	\$ -		\$ -	\$ -
T - Prevention & Intervention: Truancy	\$ -		\$ -	\$ -
TOTAL STATE FUNDING	\$ 110,926.00	\$ 61,646.00	\$ 61,646.00	\$ 49,280.00

6. State Aid Commitment Diversion funds shall pay for at least 50% of the program or placement described in Grantee's *Commitment Reduction Program Plan*.
7. Allowable expenditures for State Aid Mental Health Services funds include:
 - a. Mental Health Screening, Assessment, and Evaluation to identify youth having a mental illness or need for mental health treatment, including psychological and psychiatric evaluations;
 - b. Cost of mental health services that meet the definition set out in the Contract;
 - c. Salary of a mental health professional or contracted services;
 - d. Salary of a Juvenile Probation Officer who carries a caseload of youth that meet the target population and are receiving another type of mental health service; and
 - e. Psychotropic medications and medications associated with treating a diagnosed mental health condition.

B. Unallowable Expenditure of Funds.

1. Grant funds shall not be expended for unallowable items as detailed in in Appendix I of this document.
2. Grant funds shall not be expended for Residential Services in excess of the maximum allowable rates as defined in *Tier Level of Care Rates for Registered Facilities [TJJD-FIS-175]*.
3. Grant funds shall not be expended for salaries or expenses of juvenile board members.
4. Grant funds shall not be expended for salary increases of existing personnel that exceed 8% of the previous year unless approved by the Department, provided that in no case shall grant funds be expended for salary increases of existing personnel that exceed 12% of the previous year. This requirement does not restrict the salary amount of new staff or promotions within juvenile probation departments.

C. Financial Match Requirements. See also Targeted Grant Requirements.

1. **Certification of Local Expenditures for Matching Requirements.** The Grantee shall submit the *Certification of Local Expenditures Report* certifying Grantee's local juvenile justice expenditures in the previous fiscal year were equal to or greater than those made in fiscal year 2006, excluding construction and capital outlay expenses. The local juvenile justice expenditures entered in the Grant Manager system shall be certified electronically via the Department's Grant Manager system.
2. **Waiver of Financial Match Requirements.** At the request of the Grantee, the Department may approve a waiver of the financial match requirement, as described in Subsection 1, provided that:
 - a. The Grantee demonstrates that local or county funding for juvenile services has not been supplanted by funding received under this grant;
 - b. The Grantee certifies that local juvenile justice expenditures in the previous fiscal year were equal to or greater than those made in fiscal year 1994; and
 - c. The Department determines that the Grantee is otherwise in compliance with the terms of this grant.

D. Funding Adjustments.

1. **Reduction of Grant Payments.** The Department may review the Grantee's unexpended grant balances for the State Aid Grant and Targeted Grants in the last three fiscal years. If the Department determines that more than 10 percent of the amount awarded remained unspent or unencumbered at the end of each of the three fiscal



GRANT ADJUSTMENT REQUEST
COL WAIVER

TEXAS JUVENILE
JUSTICE DEPARTMENT

COUNTY NUMBER 116

COUNTY HUNT

SUBMITTED BY _____

DATE _____

Waiver of Financial Match Requirements.

At the request of the Grantee, the Department may approve a waiver of the financial match requirement, as described in the State Aid and Targeted Grants Contract, provided that:

1. The Grantee demonstrates that local or county funding for juvenile services has not been supplanted by funding received under all state grants;
2. The Grantee certifies that local juvenile justice expenditures in the previous fiscal year were equal to or greater than those made in fiscal year 1994; and
3. The Department determines that the Grantee is otherwise in compliance with the terms of the State Aid and Targeted Grants Contract.

FY2018 expenditures: _____

FY2006 match requirement: \$ 450,000.00

VARIANCE (contract): \$ (450,000.00)

FY1994 match requirement: \$ 110,820.00

VARIANCE (law): \$ (110,820.00)

Justification/Comments

[Empty box for Justification/Comments]

FOR TJJD USE ONLY:			
REVIEWED:	Date:	Initials:	Comments:
FISCAL GRANT ADMINISTRATOR			
GRANT MONITOR			
FINAL REVIEW:	Approved/Declined:	Initials:	Comments:
PROBATION SERVICES MANAGEMENT			